



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

Duplicate Diploma Order Form

OFFICE OF THE
UNIVERSITY REGISTRAR

The University of Tennessee, Knoxville will be unable to process your Duplicate Diploma Order if you have any holds on your university account. **The University does not accept cash or personal checks for duplicate diploma orders.** Please make your cashier check or money order payable to **The University of Tennessee**. It will take approximately 6 weeks for you to receive the diploma.

The cost of each duplicate diploma is **\$25.00**. The size of the diploma will be 17" x 14".

Mail this form and your cashier check or money order to:

Office of the University Registrar
The University of Tennessee, Knoxville
Attention: Ryan Carter
209 Student Services Building
Knoxville, Tennessee 37996-0230

Date _____

Name on Academic Record _____

Name to be on diploma _____

9-Digit Student ID Number _____ Date of Birth _____

Phone _____ Email _____

Degree Title _____

Term of Graduation _____

Mailing Address for Diploma

Street _____

City _____

State _____

Zip Code _____

FOR OFFICE USE ONLY

Payment: Cashier Check or Money Order. CC/MO Number _____

College _____ Institutional Honors _____

Chancellor's Honors Program _____ Haslam Scholars Program _____

Graduation Date _____ Year of the University _____

If no charge, reasoning: _____
