Course Equivalency Form for Current UT Knoxville Students

Name: [_____] [__] [_____]   Student ID#: [_____]

E-mail: [_____]

(UTK e-mail address only. We are not responsible if a response cannot be sent to an outside e-mail address.)

Notes: [_____]

Guidelines

Step 1:   Check the Course Equivalency Tables to see how courses transfer to UT from other colleges and universities before submitting the course equivalency form. DO NOT fill out the form if the course is already on the equivalency table. If you are a student at another institution, please consult with your advisor for course information.

Step 2:   Put the UT subject code and course number you want credit for at UT (i.e., ENGL 101) in the UT Course column. Up to four UT courses can be listed per transfer institution. **Do not** fill out the Equivalent Course column (right side) – this is for use by the transfer evaluators.

Step 3:   After completion of your coursework, send official transcripts to the Undergraduate Admissions Office. Transcripts are evaluated automatically for transfer credit upon receipt of the official transcript.

School #1 - Name: [_____]

State: [_____]

UT Course	Equivalent Course

School #2 - Name: [_____]

State: _____

UT Course	Equivalent Course

*Equivalent Course Numbers-The corresponding course number at the transfer institution will be listed.

*Courses that transfer without an exact UT course equivalent may also transfer with the designated LD or UD. Final decision concerning the equivalency of courses listed as LD or UD rests with the department concerned.
LD = Lower Division (100-200 level) course credit.
UD = Upper Division (300-400 level) course credit.

None = There is not an equivalent course number at the transfer institution.

OFFICE USE ONLY

Transfer Evaluator Signature:
_____ Date:
_____

Submit   Clear Form