

**THE UNIVERSITY OF TENNESSEE
APPLICATION FOR ACCESS TO IMS/CICS**

Please indicate below the system(s) needed and have the **Dean, Director, or other person who has authority** for the requestor's responsible account sign this form. Then, please return it to your **Campus Business Office; for Knoxville campus, Customer Technology Support within OIT**. If you do not already have an IMS account, you will receive your IMS ID and initial password in the mail when your request has been processed. If you already have an IMS account, submit this form if you are requesting access to CSA or DARS. Access to other Student Systems requires separate security forms (www.utk.edu/sis).

NAME: _____	UT ID (SSN): _____
DEPARTMENT: _____	UT PHONE: _____
UT ADDRESS: _____	CAMPUS: _____
APPROVAL: _____	_____
Name (please type or print)	Title
_____	_____
Signature	Date

	<u>Inquiry</u>	<u>Update</u>	
CSA Holds _____	_____	_____	I am applying for access to one or more Student Information Systems (SIS) and have completed the SIS Account Request form to send to Enrollment Services:_____
CSA Fee Waivers _____	_____	_____	
CSA Other _____	_____	_____	
DARS _____	_____	_____	Forms and information about Student Information Systems may be found at www.utk.edu/sis
Other _____	_____	_____	

INFORMATION NECESSARY TO RUN BATCH JOBS

Project Code: J _____

Programmer Code: P _____

Print at Remote/Node: _____

RETURN FORM TO YOUR CAMPUS BUSINESS OFFICE OR, FOR KNOXVILLE CAMPUS, TO:

OIT Customer Technology Support
Attention: Lynn Sterling
2318 Dunford Hall
Knoxville, TN 37996
Fax: (865) 974-4649

If you have questions concerning the completion of this form, please contact Lynn Sterling in OIT Customer Technology Support : (865) 974-4897

	FOR DBA OFFICE USE ONLY	
RACF ID _____		RA _____
IMS ID _____		UT _____
Fax Date _____		RACF _____